



North Carolina Department of Health and Human Services
Division of Budget and Analysis
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Michael F. Easley, Governor
Dempsey Benton, Secretary

James B. Slate, Jr., Director

December 4, 2008

MEMORANDUM #2008-13

TO: Division Directors
Office Directors
Budget Officers

FROM: Jim Slate

A handwritten signature in blue ink that reads "Jim Slate".

SUBJECT: Change in IRS Mileage Rate

In a memorandum dated December 3, 2008, from the Office of State Budget and Management, all Departments were notified that the IRS business mileage rate has been decreased from 58.5 cents per mile to 55 cents per mile effective January 1, 2009. In compliance with G.S.138-6(a)(1), the Office of State Budget and Management will adjust the allowable rate of reimbursement for travel by officers and employees on official state business that operate from funds deposited with the State Treasurer.

The standard mileage rate set by the IRS will be paid to State officers and employees who use their personal vehicle for state business and the roundtrip distance does not exceed 100 miles. In addition, if a state owned vehicle is not available for the employee's state business travel regardless of the distance, he or she shall be reimbursed at the IRS rate.

Consistent with the Department of Administration, Division of Motor Fleet Management, departments and agencies should continue to use the 33 cents per mile rate for employees who choose to use their personal vehicle on trips that exceed 100 miles roundtrip when a state vehicle is available.

If you have any questions, please contact your DHHS Budget Analyst in this office.

JBS:gg

Attachment

cc: Dempsey Benton Jackie Sheppard
Dan Stewart DHHS Budget Analysts